



## **2024-2025 NHDT Absentee Guidelines**

It is imperative that all dancers attend all rehearsals, but NHDT realizes that things come up and an absence may occur.

- Nutcracker in Motion (NIM) Summer Intensive Camp is mandatory. If a dancer has a one day absence from camp, they will lose 1 absence from fall rehearsals.
- Dancers are given two (2) absences from Nutcracker in Motion fall rehearsals. Once a dancer has three absences, he/she will be removed from the production.
- Dancers are given one (1) absence from Legends! winter rehearsals. Once a dancer has two absences, he/she will be removed from the production.
- **A dancer is considered absent if any part of a scheduled rehearsal is missed.**
- **There are no absences permitted leading up to production. These rehearsals are mandatory, as marked on the Rehearsal Schedule.**
- **Dancers must notify NHDT 14 days prior to missing a rehearsal.** This includes any school functions, such as concerts, plays, dances and open houses.
- Improper notification may result in removal from the assigned part (s).
- Planned absences can be submitted to NHDT by going to our website and clicking on the page “Rehearsal Absent Report”.
- Dancers missing a rehearsal should make prior arrangements with another dancer or person to video tape the choreography. Dancers will be responsible for connecting with the understudy and other dancers to learn the part(s) they have missed prior to the next rehearsal.
- If necessary, the dancer is responsible for securing and paying all fees for a private lesson with a qualified instructor to learn the part(s).
- The Choreographer has the final say if a dancer is not meeting expectations in their part. If there is a concern, that information will be forward to the Board for review and communication to the dancer and parents.
- The removal of a dancer from a part is the responsibility of the Board of Directors.
- Failure to notify NHDT of absences may result in removal from the production.
- Should a dancer find it necessary to withdraw from one of our productions the dancer may submit a written letter of explanation detailing the reasons for their withdrawal. This letter must be addressed to the artistic team and the board of directors. Upon receipt, the artistic team and board will review the explanation to determine whether the withdrawal is justifiable.
  - If the letter is deemed satisfactory, the dancer will not face dismissal from participation in the next NHDT production. Failure to provide such an explanation will result in exclusion from future productions. Specifically:
    - If a dancer withdraws from a production of NIM and is scheduled to participate in Legends! they will also be withdrawn from Legends!.
    - If a dancer has not auditioned for Legends! and withdraws from NIM, they will not be allowed to audition for NIM in the following season.
    - If a dancer withdraws from Legends!, they will not be able to participate in NIM.

These measures ensure commitment and accountability among participants.

- In the case of injury, we ask that the dancer attend rehearsal as an observer when appropriate.
- In the case of extended injury, illness, or family emergency, please contact NHDT; occasionally and in rare circumstances, alternative arrangements can be made.

PLEASE NOTE THAT WE WANT TO WORK WITH ALL DANCERS TO MAKE OUR PRODUCTIONS SUCCESSFUL. PROPER NOTIFICATION WILL ALLOW THE PRODUCTION AND ARTISTIC STAFF TO CORDINATE CHANGES IN THE REHEARSAL SCHEDULE WHEN DEEMED POSSIBLE AND APPROPRIATE. THIS CAN ONLY BE POSSIBLE WHEN ADVANCED NOTICE IS GIVEN.